

**St Peter's on-the-Rock
Annual Vestry Meeting
August 26, 2018**

Attendance: 29

MOTION: It was moved by T. McNeil that the minutes of the Annual Vestry meeting of St. Peter's on-the-Rock dated August 27, 2017 be approved.
Seconded by: S. Wotherspoon
Carried

Motion: It was moved by B. Kelly that all actions, decisions and other steps of whatever kind and nature taken by the Wardens and Select Vestry on behalf of St. Peter's on-the-Rock, in the preceding year, be hear-by approved and ratified by the members.

Seconded by: D. Walter

Carried

Sr. Warden's Report - K. McNeil

Although I am not sure where the summer has gone, it certainly has been warm and sunny. The church has had amazing attention from the fabulous flowers in the outside baskets to the inside flowers loving placed each week by caring hands. Thank you to all 25 members of our Vestry who carefully take care of their individual jobs: Please stand as I call your name, Ross Dobbin, Past Warden, Tony Whittingham, Jr. Warden, Pat Bunting, Treasurer, Roz Titley, Secretary, Nathan Chambers Property, Chris Bunting, Stewardship, Helen Batten Music, Swatty Wotherspoon, Member-at-Large, Barb Hatch Baptisms, Patty MacDonald, Clergy Cottage, Jenny Chambers, Coffee, Betsy Drake, Collections, Mark and June Cooper, Glenn and Connie Tranter, Docking, Sheila Gallagher, Inside Flowers, Keith Titley, Outside Flowers, Bern Kelly Music Scholars Programme, Jane Ross, Prayers of the people, Sue MacIntyre, Readers, Connie Wahl, Sacristan, Betsy McGregor, Sunday School, Carol Corner, Weddings.

These people are your heart and soul of this church and it is thanks to each and every one that we continue to prosper and nurture our parish.

THANK YOU!

In July we welcomed back Rev. David Giffen for his third and final year. We thoroughly enjoyed his stories and especially the Stony Lake stain on his beautiful stole. We were sad to see him and his family leave and I know he was thrilled when Helen piped him out of the church on his last Sunday.

August brought us Rev. Matthew MacMillan, who arrived with his "perfect" family. They were quick to get into the swing of things on the lake and fit right in.

We look forward to our Thanksgiving service and welcome back Archdeacon Bill Gray and his wife Ruth.

Our Jr. Warden began a new Outreach programme to promote the church in our community and I know with his energy and ideas we are in good hands. Our name tag fund raiser took off in great style and with the funds raised we were able to purchase large print hymn books. We are also pleased to start a collection for the Lakefield Food bank and hope that this tradition can continue in the years to come.

It has been a pleasure and honour to serve as your Warden this past year. Thank you for allowing me to help and I look forward to assisting next year in my new role as Past Warden. You are left in good hands with Tony W and June Cooper taking the reins.

Nominations: R. Dobbin

Senior Warden	Tony Whittingham
Junior Warden	June Cooper
Past Warden	Kathy McNeil
Treasurer	Pat Bunting
Property	Nathan Chambers
Music	Helen Batten
Stewardship	Chris Bunting
Music Scholars	Bern Kelly
Recording Secretary	Chris Bunting and Roz Titley
Member at Large	Swatty Wotherspoon
Archivist	Sue Dutton
Baptisms	Ann Dobbin
Collections	Swatty Wotherspoon and Betsy Drake
Clergy Cottage	Patty McDonald
Coffee Convenor	Jenny Chambers
Docking	Mark Cooper, Sheila Brownscombe, Glenn and Connie Tranter
Inside Flowers	Sheila Gallagher
Outside Flowers	Keith Titley
Prayers for the People	Jane Ross
Readers	Sue McIntyre
Sacristan	Connie Wahl
Sunday School	Betsy McGregor, Judy Tranter, Jackie Tranter, Bill Ruddy
Wedding	Carol Corner

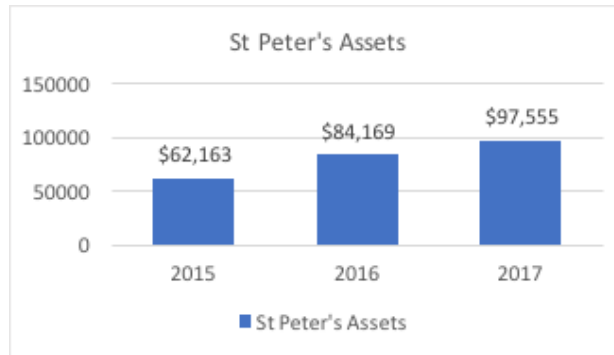
MOTION: It was moved by R. Dobbin that the slate for the Select Vestry for St. Peter’s on-the-Rock for the year 2019 be approved.

Seconded by: B. Kelly Carried

Treasurer’s Report – Pat Bunting

Financial Statements for 2017

- The 2017 statements were issued by Kevin A. Dunn, Chartered Accountants June 29, 2018 and reviewed and approved by select vestry July 22, 2018.
- Key Messages
 - Statement of Financial Position Net Assets:
 - Asset growth continues (establishment of Music Scholar’s Endowment Fund, General funding continues to exceed expenses)
 - Statement of Change in Net Assets:
 - Favourable \$13,385



o Statement of Operations:

- Overall revenue up \$12,295 2017 over 2016
- Net of Music, Weddings and Memorial, General revenue down 1.8% with a considerable shift between mailed in donations and service collections.

General Revenue				
	2016	2017	Δ	
Mail In	\$ 15,447.00	\$ 12,605.23	-\$ 2,841.77	-18.4%
Service	\$ 16,480.00	\$ 18,758.69	\$ 2,278.69	13.8%
	\$ 31,927.00	\$ 31,363.92	-\$ 563.08	-1.8%

- Total expenses were favourable to 2016 by \$3,036 (net of HST rebate)
- 2017 General expenses were favourable to budget by \$2,000 (HST in)

MOTION: It was moved by P. Bunting that the 2017 Financial Statements issued by St. Peter's accountant Kevin A. Dunn CA for St. Peter's on-the-Rock be accepted as written

Seconded by: B. McGregor

Carried

2018 General Expense Budget

- The 2018 budget of \$28.7K being brought forward is based on the inputs of account owners. A draft summary of this budget was distributed with the 2018 Spring Newsletter for comment and feedback. The line item detail was presented and approved by Select Vestry July 22, 2018.
 - o \$2.7K increase over 2017 is attributed to a \$2.6K increase in Property reflecting the new minimum wage (impacting the Sexton budget) plus allowance for additional property expenses (pruning/possibly removing large oak by public washroom).

ST. PETER'S ON-THE-ROCK ANNUAL EXPENSE SUMMARY

K\$	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget
1 Church	\$ 13.2	\$ 11.8	\$ 12.0	\$ 12.2	\$ 12.5
2 Administration	\$ 5.8	\$ 3.1	\$ 3.0	\$ 2.0	\$ 2.0
3 Operating	\$ 4.6	\$ 5.3	\$ 5.3	\$ 5.5	\$ 5.1
4 Property	\$ 8.4	\$ 6.8	\$ 6.8	\$ 6.0	\$ 8.6
5 Cottage	\$ 1.2	\$ 0.9	\$ 0.9	\$ 0.3	\$ 0.5
Annual Expenses	\$ 33.2	\$ 27.9	\$ 28.0	\$ 26.0	\$ 28.7

- 1 Coffee, maintenance, honoraria, outreach, printing
- 2 Office supplies, newsletter, professional fees,
- 3 Telephone, insurance, taxes, hydro
- 4 Sexton, septic, plumbing, docks, boats, marina
- 5 Maintenance, supplies, furniture, equipments, cleaning

MOTION: It was moved by P. Bunting that the 2018 St. Peter's on-the-Rock General Expense Budget be approved in the amount of \$28,700 with the condition that any funding requirements that exceed \$28,700 would require the advance approval of Select Vestry. Reports to provide budget status updates will be made to the Wardens on an ongoing basis.

Seconded by: S. Gallagher

Carried

2018 Capital Costs

- Capital expenditures will be required in 2018 to upgrade dock decking, improve handrails plus implement needed vestry cottage improvements identified in the end of year property audit. \$10K has been put aside from the capital account for this work.

New front outside flood light needs replacing	\$ 700.00
Resurfacing Docks	\$ 1,000.00
Cottage upgrades	\$ 4,800.00
Decking small dock	\$ 2,000.00
Metal handrail system	\$ 1,500.00
	\$ 10,000.00

- These expenditures were approved by Select Vestry June 9, 2018

MOTION: It was moved by P. Bunting that the Capital Expenditure Budget of St. Peter's on-the-Rock be approved in the amount of \$10,000 with the condition that any funding requirements that exceed \$10,000 would require the advance approval of Select Vestry.

Seconded by: D. Walter Carried

Signing Authority

MOTION: It was moved by P. Bunting that in 2019 St. Peter's on-the-Rock have a maximum of four signing officers for dealings with the Royal Bank, that all cheques have two signatures and that for 2019 the Past Warden Kathy McNeil, Senior Warden Tony Whittingham, Junior Warden June Cooper and the Treasurer Pat Bunting be the designated signing officers.

Seconded by: S. Wotherspoon Carried

Name Tag Initiative

- Last count 47 sold which provided a donation of \$230 towards the large print hymn books. Tax receipts for
- 10.93 will be provided for each tag sold.

Property - N. Chambers

Clergy Cottage Maintenance Repairs

- New Flooring in the kitchen
- New LED lighting and smoke detectors
- Porch and chair painting
- New screen doors
- Pressure washing of deck
- New refrigerator
- New U.V. lamp and filters for water purification

Church Maintenance/Repair

- General maintenance on wireless mic system
- Additional water tap for planter watering
- Minor dock repair

Future Maintenance and Repairs

- New mic headsets

- Small dock resurfacing
- Oak tree removal at Clergy cottage
- New flooring in public washroom
- Railing replacement on concrete walkway

Larger Upcoming Capital Construction

- Replacement of concrete walkway

Outreach Update - Tony Whittingham

Update on outreach/communications:

- Graphic presentation for leaflet and other materials to be undertaken this fall
- Dock drop in spring depending on cost (will investigate Globe and Mail; local media listings, SLYC, ASLC weekly emails, etc.)
- Questionnaire for parishioners on key expectations to be designed and distributed
- Visual representation on web/FaceBook/Instagram pages
- Photographic directory of parishioners (K. McNeil to lead); will attempt to have for next summer
- B. McGregor asked that Sunday School photos be used (not with children's faces) in brochures, etc. to promote awareness of Sunday school programming at the church
- Sr. Warden will present budget to Select Vestry next spring
- Food bank drive in cooperation with St. John's Lakefield this Labour Day;

St. Peter's on-the-Rock Music Scholars Programme - B. Kelly

The St. Peter's Music Scholars Program was the idea of Don and the late Margaret Walter. Its intention is for inspiring musical youth by providing them with the opportunity to perform for a diverse audience while enriching our worship and supporting outreach.

This year we have had three participants.

On July 8th we had Peterborough's, Fiona Pazari will be playing "Consolation" by Mendelsohn on piano

On August 5th Peterborough's, Gabriella Newnham will be playing Panis Angelicus by César Franck on the bassoon

On August 26th we will have Toronto's, Vivian Tomlinson who will be singing Les Berceaux by Faure. This song is about water and boats, so rather fitting.

The summer of 2018 participants will be up for the \$500.00 scholarship to be announced Labour Day or on the Thanksgiving weekend.

The committee consists of Music Scholars Directors/Adjudicators Blair Mackenzie, Bob Trennum, Tony Whittingham and Chairperson Bern Kelly.

New Business

R. Drake asked about endowment fund; Rev. M. McMillan, who attended the Executive meeting on 25 Aug., responded. As Treasurer, P. Bunting has stepped down from the committee, and an expanded committee will be constituted including R. Dobbin (Chair), S. Wotherspoon, R. Drake, T. McNeil and B. MacKenzie.

Recommendations will be delivered to the Treasurer and Executive of the Select Vestry.

R. Dobbin reported that the next meeting will be held on Monday 27 Aug 2018 at the Dobbin cottage. Sr. Warden T. Whittingham and Rev. M. McMillan will also attend.

M. MacMillan responded to a question from B. Ross regarding background and timing of the discussion about an endowment fund. M. MacMillan explained the history of this issue and the mandate of the committee.

D. Walters asked for clarification on memorial gifts vs legacy gifts; it was suggested by B. Ross that for governance purposes and for transparency, these things be made clear to the parish and potential givers.

There being no further business, the meeting was terminated at 12.45 MOTION: B. McGregor, Second, R. Titley, carried.

K. McNeil, Sr. Warden

C. Bunting, Recording Secretary

St. Peter's on-the-Rock Programme Coordinators

Music - H. Batten

Music is included in the 10:30 am services each Sunday. The St. Peter's Music Scholars Programme has introduced us to some superb young musicians who have participated in several services this summer. Dates for music scholars are scheduled to suit the students, and other visiting musicians participate occasionally. If a musician would like to join in our service at any time, please contact the organist.

We are tremendously grateful to various members of the congregation and friends who continue to generously participate in music for our services. This year we have enjoyed the support and musicianship of Bob Trennum (piano/guitar), Blair Mackenzie (violin), Graham Mackenzie (piano/oboe), Margaret Fay (bassoon) and Alice Van Allen (piano). With deep appreciation we thank you all for your time and expertise.

Our Phoenix digital pipe organ (made in Peterborough, Ontario) is in its 15th season, and is operating beautifully. Our donated piano is in excellent condition in its 8th season. Sincere thanks to Nathan Chambers and the sextons (Roz please put in their names) for helping with the sound system which is needed each time the piano is in use.

This summer 12 large print, words only hymnals were purchased. They are slightly smaller than the hymnal with music. Both hymnals are the same navy blue colour, as neither is published in any other colour. Book covers for the 12 smaller hymnals have been suggested to make them easier to find at a quick glance. If anyone is interested in making 12 book covers for these hymnals, please let us know.

Baptism - B. Hatch

There were three in July and one private baptism in August.

Weddings - C. Corner

There was one wedding in 2018 and three booked for August 2019.